

**MOUNT DESERT ISLAND REGIONAL HIGH SCHOOL
SYSTEM-WIDE STUDENT CODE OF CONDUCT**

Ethical and responsible student behavior is an essential part of the educational mission of our schools. To that end, the Committee has developed this System-Wide Code of Conduct with input from school staff, students, parents and the community. The Code defines our expectations for student behavior and provides the framework for a safe, orderly and respectful learning environment.

Article 1 – Standards for Ethical and Responsible Behavior

The School Committees of Union #98 have adopted Values and Standards for Ethical and Responsible Behavior (attached to the code as Exhibit A). The Code of Conduct is intended to support and encourage students to meet these standards for ethical and responsible behavior:

- Fairness
- Compassion
- Honesty
- Responsibility
- Respect
- Courtesy

Article 2 – Code of Conduct

All students are expected to comply with the Code of Conduct and all related Committee policies and school rules. The Code applies to students:

- On school property within the school unit and on and School Union #98 property
- While in attendance at school or at any school-sponsored activity, or
- At any time or place that such conduct directly interferes with the operations, discipline or general welfare of the school.

Article 3 – General Behavior Expectations and Discipline Policies

The following expectations for student behavior are fundamental to a safe, orderly and respectful environment in our schools. Each student should:

1. Be courteous to fellow students, staff and visitors.
2. Respect the rights and privileges of other students and school staff.
3. Obey all Committee policies and school rules governing student conduct.
4. Follow directions from school staff.
5. Cooperate with staff in maintaining school safety, order and discipline.
6. Attend school regularly.
7. Meet school standards for grooming and dress (see policy JICA – Student Dress).
8. Respect the property of others, including school property and facilities.
9. Refrain from cheating or plagiarizing the work of others.
10. Refrain from vulgarity, profanity, obscenity, lewdness, and indecency.

Violations of the Code of Conduct may result in disciplinary action. Disciplinary consequences depend upon the seriousness of the violation and the student's prior disciplinary record. Consequences will range from a verbal warning for minor misconduct up to and including expulsion for the most serious offenses. Behavior that also violates the law may be referred to law enforcement authorities.

See policies:
JK – Student Discipline
JKB – Detention of Students
JKD – Suspension of Students
JKE – Expulsion of Students

Article 4 – Expectations

The following is a summary of the school unit’s expectations for student behavior. In many cases, the Committee has adopted policies that address these expectations in greater detail. Students, parents and others should refer to the policies and student handbooks for more information about the expectations and consequences. In case of an inconsistency between the Code of Conduct, Committee policies and/or school handbooks, Committee policies will prevail.

A. Violence and Threats

Students shall not engage in violent or threatening behavior. Prohibited behavior includes fighting, assault and/or battery, taking hostages, threats to commit violence against persons or property, or threats, intimidation, or harassment. Violations may result in disciplinary action up to and including expulsion.

See policies:
JICIA – Weapons, Violence, Bullying and School Safety
EBCC – Bomb Threats

B. Weapons

Students shall not possess or use weapons of any kind (examples include but are not limited to firearms, explosives and knives). Students also shall not use any object, although not necessarily designed to be a weapon, to inflict bodily harm and/or to threaten, intimidate, coerce or harass another person (examples include but are not limited to bats, lighters, tools and toy weapons). Firearms violations will result in expulsion in accordance with state and federal statutes; other weapons violations may result in disciplinary action up to and including expulsion.

See policy JICIA – Weapons, Violence, Bullying and School Safety

C. Hazing

Hazing is prohibited. Maine law defines injurious hazing as “any action or situation, including harassing behavior, that recklessly or intentionally endangers the mental or physical health of any school personnel or a student enrolled in a public school.” No student shall plan, encourage, or engage in such activities in connection with any school program or activity, including extracurricular, co-curricular and athletic activities. Students who engage in hazing activities are subject to suspension, expulsion and/or other appropriate disciplinary measures.

See policy ACAD – Hazing

D. Discrimination and Harassment/Sexual Harassment

Students should not discriminate against other students on the basis of race, color, sex, religion, ancestry, national origin or disability. Nor should students harass one another on the basis of race, color, sex, religion, ancestry, or national origin or disability. Sexual harassment is also prohibited. Harassment is grounds for disciplinary action up to and including expulsion.

See policies:
AC – Nondiscrimination
ACAA – Harassment and Sexual Harassment of Students

E. Bullying

Students shall not engage in bullying behavior, including unwanted physical contact, acts or communications of any kind that: 1) damage a student's property; place a student in reasonable fear of physical harm and/or damage to his/her property; and/or disrupt the instructional program or the orderly operation of the school; and/or 2) is so severe that it creates a hostile educational environment for the student who is bullied. Violations may result in disciplinary action up to and including expulsion from school.

See policy – JICIA – Weapons, Violence, Bullying and School Safety

F. Drug and Alcohol Use

Students shall not distribute, possess, use or be under the influence of any alcoholic beverage, drug, or look-alike substance as described in Committee policy. Violations may result in disciplinary action up to and including expulsion from school.

See policy JICH – Drug and Alcohol

G. Tobacco Use

Students shall not smoke, use, possess, sell, or distribute any tobacco products. Violations of this policy may result in disciplinary action up to and including suspension or expulsion from school.

See policy ADC – Student Tobacco Policy

H. Conduct on School Buses

Students must comply with all Committee policies and school rules while on school buses. Students who violate these policies and rules on a school bus may have their riding privileges suspended or revoked, and may also be subject to additional disciplinary action, up to and including expulsion, depending upon the particular violation.

See policy JICC – Student Conduct on School Buses

I. Computer/Internet Use

Students may use school computers, networks and Internet services only for educational purposes. Students shall comply with all policies and rules governing acceptable use. Unacceptable use may result in suspension or cancellation of computer privileges as well as additional disciplinary and/or legal action.

See policy IJNDB – Student Computer and Internet Use

J. Co-Curricular Code of Conduct

Students must follow all Committee policies and school rules while participating in athletics and extracurricular activities. Students who violate policies and/or school rules may be subject to suspension or removal from the team/activity as well as additional disciplinary action under applicable Committee policies and/or school rules.

See policy JICI – Extra-Curricular Substance Abuse Policy

Article 5 – Removal of Disruptive/Violent/Threatening Students

1. Students who are disruptive, violent, or threatening death or bodily harm to other may be removed from classrooms, school buses, or other school property when necessary to maintain order and safety. The staff member who orders the student removed should arrange to have the student escorted to the office or other designated location.
2. If a student does not comply with a staff member's order to leave, the staff member will contact an administrator, or, if not available, another suitable person, who shall respond promptly.
3. Staff members should not use force or restraint, except only to the minimum extent necessary to protect any person from imminent physical harm. Staff members are not required to take action that puts them at risk of serious injury.
4. The responding administrator will take appropriate action. If the student fails to obey verbal directions, force or restraint may be used only to the minimum extent necessary to protect any person from imminent physical harm or to quell a disturbance. Whenever practicable, law enforcement should be called to restrain or physically remove the non-compliant student. The administrator may invoke the school unit's crisis response plan if appropriate.

See:

*20-A M.R.S.A. § 4009 – Protection from Liability
Policy EBCA – Crisis Response Plan*

Article 6 – Special Services

1. **Referral.** The school unit has adopted policies and procedures for determining when a student shall be referred for special services.

See policies:

*IHBAA – Referral/Pre-Referral Policy
IHBAC – Child Find Policy*

2. **Review of Individual Educational Plan.** The school shall schedule a PET meeting to review the IEP of a student who has been removed from class when: a) school officials and/or the parent believes the student may present a substantial likelihood of injury to himself/herself or others; b) the class removals are sufficient to constitute a change in the student's special education program; or c) school officials or the parent believes that the student's behavior may warrant a change in educational programming.

See policy JKF – Disciplinary Removals of Students with Disabilities

3. **Time Out Rooms and Therapeutic Restraint.** The school unity also has established a policy on the use of time out rooms and therapeutic restraints as required by Maine statute.

See policy JKAA – Time Out Rooms and Therapeutic Restraint

Article 7 – Referrals to Law Enforcement Authorities

The Superintendent and administrators have the authority to seek the assistance of law enforcement authorities when there is a substantial threat to the safety of the schools, students or staff. The Superintendent/administration may also inform law enforcement authorities when they have reason to suspect that a student or staff member may have violated a local, state or federal statute. All serious offenses, as determined by the Superintendent, must be reported to law enforcement authorities.

See policy KLG – Relations with Law Enforcement Authorities

Article 8 – Dissemination of System-Wide Student Code of Conduct

The System-Wide Student Code of Conduct shall be distributed to staff, students and parents through handbooks and/or other means selected by the Superintendent and building administrators.

Legal Reference: 20-A M.R.S.A. §§ 254 (11); 1001 (15)

Cross Reference: *Taking Responsibility: Standards for Ethical and Responsible Behavior in Maine Schools and Communities* (Report of the Commission for Ethical and Responsible Behavior, February 2001)

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EXHIBIT A

Statement of Union 98 Values and Standards for Ethical and Responsible Behavior

As a school community, we are dedicated to the values of...

- **fairness,**
- **compassion,**
- **honesty,**
- **responsibility,**
- **respect and**
- **courtesy**

... that contribute to a positive, diverse, safe and caring learning environment. We are committed to ethical and responsible behavior and will provide leadership and demonstrate courage in the face of this challenge.

A person who is FAIR in dealing with others

Does...	Does not...
<ul style="list-style-type: none"> • Seek to strike a balance between the needs of the individual and the needs of the community • Understand the difference between justice and vengeance • Treat others the way she or he would like to be treated • Exhibit impartial and even handed treatment of others 	<ul style="list-style-type: none"> • Engage in malicious criticism • Attempt to further one's own interests at the expense of another • Show favoritism

A person who is COMPASSIONATE

Does...	Does not...
<ul style="list-style-type: none"> • Treat all people with kindness • Possess an ability to empathize with others • Lend a helping hand to those in need • Seek to understand others 	<ul style="list-style-type: none"> • Tease or taunt others • Seek to judge others • Seek to draw attention to another's shortcoming

A person who is HONEST in all academic endeavors and relationships

Does...	Does not...
<ul style="list-style-type: none"> • Seek to speak the truth, respectfully • Recognize that trust is an essential component of all relationships • Interact with others in a sincere and genuine manner • Acknowledge his/her own shortcomings 	<ul style="list-style-type: none"> • Seek to steal from others or cheat • Plagiarize the work of others • Engage in secretive, fraudulent or manipulative behavior • Take or damage the property of others

A person who is RESPONSIBLE

Does...	Does not...
<ul style="list-style-type: none"> • Acknowledge making a mistake • Answer for personal actions or failures to act • Report harmful, hateful or dangerous behavior to an adult 	<ul style="list-style-type: none"> • Rationalize or make excuses for unacceptable behavior or evade the consequences of personal actions

A person who is RESPECTFUL and COURTEOUS of self and others

Does...	Does not...
<ul style="list-style-type: none"> • Appreciate diversity • Tolerate views and beliefs that differ from one's own • Support and contribute to a healthy and safe environment 	<ul style="list-style-type: none"> • Participate in activities that have the potential to cause physical or emotional harm • Make derogatory statements about another's gender, sexual orientation, ethnicity, socio-economic class, religion, disability, intellect or appearance

Adopted: 12/05/01